

WETLAND DELINEATION EXAMINATION COMMITTEE
OF THE BOARD FOR PROFESSIONAL SOIL SCIENTISTS

MINUTES

A Wetland Delineation Examination Committee of the Board for Professional Soil Scientists met on November 14, 2003, at the Holiday Inn Crossroads in Richmond, Virginia, with the following member present:

David L. Davis

Staff present was:

Sharon M. Sweet, Director of Education and Examinations

Professional Credential Services, Inc. (PCS) staff present were:

Linda Kellner

Subject matter experts present at the meeting were:

Nancy Barker
Robin Bedenbaugh
Doug Deberry
Ellen Gilensky
Kim Vanness Larkin
John Lowenthal
Walter Priest
Leo Snead, Jr.

Mr. Davis called the meeting to order at 9:10 a.m.

Call to Order

The agenda was approved as written by consensus.

Approval of
Agenda

Public Comment Period – No comments were made to the Committee member.

Public
Comment

At 9:11 a.m., Mr. Davis recessed the meeting and immediately reconvened the meeting in closed meeting for the purpose of consultation and/or briefings by staff members pertaining to examination issues within the jurisdiction of the Board as permitted by § 2.2-3711.A.11 of the Code of Virginia. This was done with respect to an examination workshop to review examination questions written by subject matter experts for the wetland delineation examination. The following non-members were in attendance to reasonably aid the consideration of the topic: Sharon Sweet, Linda Kellner, Nancy Barker, Robin Bedenbaugh, Doug Deberry, Ellen Gilensky, Kim Vanness Larkin, John Lowenthal, Walter Priest, and Leo Snead, Jr.

Closed Meeting

At 2:20 p.m., Mr. Davis adjourned the closed meeting and immediately reconvened in open meeting.

Open Meeting

The following certification was made:

Certification of
Closed Meeting

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Wetland Delineation Examination Committee of the Board for Professional Soil Scientists has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Wetland Delineation Examination Committee of the Board for Professional Soil Scientists that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wetland Delineation Examination Committee of the Board for Professional Soil Scientists hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (ii) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Wetland Delineation Examination Committee of the Board for Professional Soil Scientists.


VOTE: 1-0-0
AYES: Davis
NAYS: 0

ABSENT: 0

There being no further business, the meeting was adjourned at 2:22 p.m. Adjourn



David L. Davis, Chair



Louise Fontaine Ware, Secretary

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Custodian of Record